



# COACH 2 EXCEL

LIVE VIRTUAL

The role of coach is perhaps the most important role a manager or supervisor can fill in today's workplace. Effective coaching creates focus, improves skills, ensures accountability, and increases results. To coach effectively requires a genuine desire, a consistent process, and a practical set of tools.

The Coach 2 Excel workshop provides workplace leaders with a roadmap and set of tools to effectively coach others to higher levels of excellence. Through a variety of hands-on exercises participants will practice a five-step coaching process that they can apply immediately on the job. The outcome will be higher commitment, tighter alignment, clearer focus, increased results, and consistent behavior.

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## Target Audience:

Managers, supervisors, team leaders.  
Anyone who has direct reports.

## You Will Learn How To:

1. Set the context for coaching.
2. Create a success plan.
3. Coach to the plan.
4. Coach to the need.
5. Review success.

## Format & Length

Two 90-Minute Virtual Workshop Sessions

Each session is on a separate day.

Each session is highly interactive and action oriented.

Receive tools and templates to help you initiate and sustain an ongoing coaching process with those you intend to coach.

Receive specific "challenges" that help you apply skills and tools within the context of your actual work.

Connect with your facilitator to discuss specific questions and receive 1-on-1 support.

## Tools

- Coaching Context Worksheet
- Success Plan
- Starpoint Discussion Template
- 1-on-1 Discussion Worksheet
- Coach Challenge Worksheet
- Verification Toolbox
- Coaching Roadmap
- Coaching Discussion Worksheet

*"Our managers overwhelmingly express a high-degree of satisfaction with all of the Learning Point development opportunities they have experienced."*

*-Scott Burgess, President/CEO  
Rivermark Community  
Credit Union*

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